



Collector Village Pumpkin Festival

Sunday 1st May 2005

General Information for Stallholders.

The Collector Village Pumpkin Festival will provide an opportunity for community groups and small business to participate by running food, beverage, art, craft and fete stalls. It is the aim of the organising committee to encourage diversification and will limit the number and type of stalls to avoid double up of services.

Stalls - The Collector Village Pumpkin Festival will offer three types of stalls (see attached map for details).

- ♦ The “**Fete Stalls**” will include 18 fete stalls for \$160 each inc GST. They are 2.4m X 2.4m with built in tables on three sides (and 2 chairs) and can be serviced by power on request for an additional \$10 fee.
- ♦ The “**Village Market**” will be a large marquee that will offer approximately 18 market tables at a cost of \$50 each inc GST. Price includes a 2.45 m x 0.75 m table that would be suitable for vendors of art and craft and pre-prepared food (sorry – cooking is not permitted in the marquee).
- ♦ A limited number of sites are available for \$60 each inc GST. These sites are approximately 4m x 4m in size. They cannot be serviced with electricity and do not come with tents or tables, etc.

Terms and conditions:

Insurance

Stallholders must provide their own public liability insurance (min. cover \$5 million) – a copy of policy to accompany payment – don't forget it!

If you have any questions with regard to insurance please contact Robbie or Greta – contact details outlined below.

Hours of operation

From 10 AM until 5 PM.

Stallholders set up between 7:00 AM and 9:30 AM. No vehicle movements will be permitted in the festival area between 10:00 AM and 5:00 PM.

Clean up

All stallholders are responsible for cleaning up their site – bins will be provided.

Products.

Only those products listed on the application are to be sold.

Food vendors must comply with Council regulations and complete the additional “food vendor form”.

Cancellations

Cancellation notification must be received 5 days in advance. Your fee will be transferred to next year's Festival. Note: no notice – we keep your fee.

The Festival Committee reserves the right to refuse your application and will return your site fee in the event that all sites are sold out or your stall is deemed unsuitable.

Robbie Howard
Ph 48480200
Fax 48480275
Mob 0414 480203

lynwood@goulburn.net.au
www.pumpkinfestival.com.au

Greta Mason
Ph 48480003
Mob 0414 720862
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APPLICATION FOR STALLHOLDERS

Stallholders Name: _____

Address: _____ State _____ postcode _____

Phone: _____ Mobile _____

Fax: _____ email: _____

Product (if food or beverage, please complete page 3): _____

NO PAYMENT OR INSURANCE DETAILS – NO BOOKING!!!

I/We _____ agree to above mentioned terms and conditions

Date: _____ Signature: _____

Number of stalls required:

Outdoor Fete Stall
_____ @ \$160 each = \$ _____

Village Market Table
_____ @ \$50 each = \$ _____

Non-serviced sites:
_____ @ \$60 each = \$ _____

Additional fee for power:
_____ @ \$10 site = \$ _____

Additional Tables (2.45 m x 0.75 m)
_____ @ \$10 each = \$ _____

Total cost \$ _____

Office use only:

Insurance sighted by: _____ Signature _____

Site number _____ Amount paid _____ Receipt number _____

Please return before 15/4/05 to:

**Collector Village Pumpkin Festival
C/- Lynwood Café**

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Ph 48480200
Fax 48480275
Mob 0414 480203

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NSW TEMPORARY FOOD EVENT NOTIFICATION FORM.

PLEASE COMPLETE IF SELLING FOOD, BEVERAGES, ETC.

Stall Holder Details		Food types sold (tick boxes that apply)	Yes
Name of stall		Bakery products	☐
		Confectionary or snack food	☐
Stall holder ABN (optional)		Cooked chilled or frozen meat	☐
		Dairy products	☐
Proprietor / company name		Fermented meat products	☐
		Grocery / pre-packed food	☐
Trading name of business		Infant or baby food	☐
		Nut and seed kernel products	☐
Address of business		Prepared ready-to-eat table meals	☐
		Prepared salads	☐
		Processed cereal products	☐
Town / Suburb	Postcode	Processed fruit & vegetables	☐
		Processed meat, poultry or seafood	☐
Local Council		Raw fruit and vegetables	☐
		Raw meat, poultry or seafood	☐
Contact name		Raw ready to eat seafood or shellfish	☐
		Self service ready to eat food	☐
Mailing Address		Alcoholic / soft drinks / juices / beverages	☐
		Water, non reticulated supply	☐
Phone – Bus hrs	Phone – after hrs	Other, please specify below.	☐
			☐
Fax			
Email			

I declare that all information supplied on this form is true and correct.

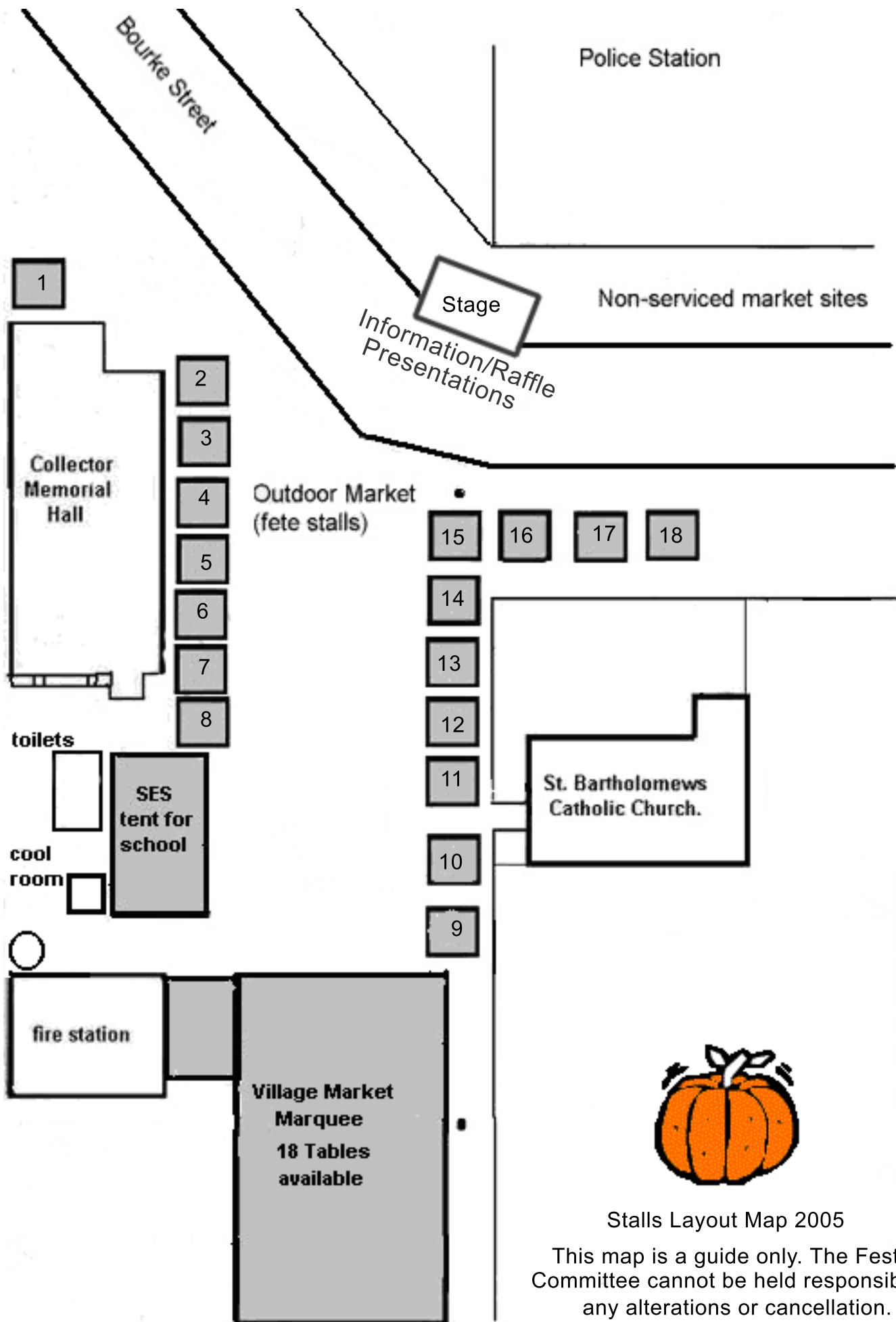
Print name here _____

Signature _____ Date _____

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Stalls Layout Map 2005

This map is a guide only. The Festival Committee cannot be held responsible for any alterations or cancellation.